



YWCA JUMP is an exciting program for newcomer women, girls and gender diverse people over the age of 13 who are permanent residents, convention refugees or live-in caregivers with temporary work permits. Must provide documentation of record of landing.

222 Dixon Road, Suite 207 | Etobicoke, ON M9P 3S5
416.964.3883 | ywcatoronto.org/jump |     

EFFECTIVE RESUME & COVER LETTER SERIES



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July 11, 2024 | 10a.m.-12:30p.m.

ONLINE. [Click here](#) to register

Preparing an effective resume and cover letter can be overwhelming when you do not know where to start. Join this two-part series, where you will learn:

To comply with Public Health directives and preserve the safety of clients and staff, we will be offering a combination of online, in-person and blended learning programs. Staff remains available to serve you via phone, video-conferencing or email.

Part One: Effective Resumes

- About types of resumes and which one suits your professional profile.
- Way to market your transferable and relevant skills.
- How to match your resume to the job description

Part Two: Effective Cover Letter

- The purpose of a cover letter and what employers look for.
- How to format and structure your cover letter.
- Tips and tricks to increase your chances of getting an interview.

**Please note: due to funding criteria, we are unable to serve Canadian Citizens and Refugee Claimants at this time.*



SCAN TO REGISTER

For more information, please contact us **at 416.964.3883** or jumpetobicoke@ywcatoronto.org



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